

**Legal Notice  
Town of Parma**

**2024/2025 School Tax Payment Information**

PLEASE TAKE NOTICE that I, **Carrie Fracassi**, the undersigned Receiver of Taxes, for the Town of Parma, has received the Tax Roll/Warrant for the collection of school taxes for Town of Parma residents in the Hilton, Spencerport, and Brockport School Districts, beginning September 1, 2024, ending November 1, 2024, at Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, NY, during regular business hours: Monday through Friday 8:00 a.m. to 4:00 p.m. There is a 24-hour drop box available at the front of the Town Hall to help facilitate the collection of taxes. ***\*\*Not receiving your Tax Bill does not absolve you of your obligation to pay your bill on time. If you do not receive your Tax Bill, please contact the Receiver of Taxes by calling 585-392-9461 or visit monroecounty.gov under the view/pay tax link on their home page for tax information including bills and receipts\*\****

**SCHOOL TAX PAYMENT INSTRUCTIONS**

**General and By Mail Information for all Payments:** Payments with a legible U. S. Postmark dated on or before the payment due date will be accepted. Postage meter marks are *NOT* considered U. S. postmarks. **Allow extra time for Direct Payment Checks (often used for online banking) to arrive, as these are NOT postmarked.** Payments will be returned for incorrect amounts paid and/or not received in a timely manner and may result in interest/penalties. **Payments will be accepted on the next business day, when the last day of a payment period falls on a weekend or holiday.** Receipts will be mailed when requested for the full payment. No third-party checks accepted. All checks returned to the Tax Receiver marked insufficient funds or returned for any other reason will be subject to a service charge and or any interest due and the taxes will be deemed unpaid.

**FULL PAYMENTS:** Sept. 1 – Oct.1 No interest due. Pay total amount to **Carrie Fracassi**, Receiver of Taxes, by mail, drop box or in person at 1300 Hilton Parma Corners Road, P. O. Box 728, Hilton, NY.

Oct. 2 – November 1 Add 2% interest to the total tax due and include in payment payable to **Carrie Fracassi**, Receiver of Taxes, by mail, drop box or in person at 1300 Hilton Parma Corners Road, P. O. Box 728, Hilton, NY.

Nov. 2 – Nov.18 Make payment to Monroe County Treasurer by mail or in person to 39 West Main Street, Rochester, NY 14614.

**FIRST INSTALLMENT:** Sept. 1 – Sept. 15 Pay total due as indicated on stub #1, **INCLUDING** service charge to **Carrie Fracassi**, Receiver of Taxes, by mail, drop box or in person at 1300 Hilton Parma Corners Road, P. O. Box 728, Hilton, NY.

Sept. 16 – Sept.20 Add 1% interest to the total due, **INCLUDING** service charges on stub #1 payable to **Carrie Fracassi**, Receiver of Taxes, by mail, drop box or in person at 1300 Hilton Parma Corners Road, P. O. Box 728, Hilton, NY.

**If the first installment is not paid by September 20, the installment plan is no longer available, and the full amount of the school tax bill must be paid.**

**2<sup>nd</sup> & 3<sup>rd</sup> INSTALLMENT:**

Provided the first installment has been paid properly, the remaining installments are payable to the Monroe County Treasurer by mail or in person to 39 West Main Street, Rochester, NY 14614.

- **NO PAYMENTS WILL BE ACCEPTED AFTER NOVEMBER 18.** School taxes, accrued interest and penalties unpaid after this date, will be re-levied onto the 2025 Town and County tax bill.

Carrie Fracassi, Receiver of Taxes

Town of Parma

Dated: August 20, 2024